



Dear Parent

**Grantham Additional Needs Fellowship and Greenfields Academy –  
ELECTION OF PARENT GOVERNOR**

1. There is a vacancy for an elected Parent Governor on the Local Governing Body of Grantham Additional Needs Fellowship incorporating Greenfields Academy.
2. Candidates for the Vacancy - Parents of school age children have a statutory right to be considered for the vacancies provided that the following conditions are satisfied.
  - 2.1. Candidates must be a parent of a registered pupil at the school.
  - 2.2. Candidates must provide a proposer and seconder to their nomination.
  - 2.3. The proposer and seconder must also be a parent of a registered pupil at the school.

*Candidates who have been adjudged bankrupt or who have made an arrangement with their creditors and either remain un-discharged OR been convicted of a criminal offence in any court should contact the Clerk through the School Office **BEFORE** declaring themselves as a candidate.*

3. If you would like to declare yourself as a candidate please find a Proposer and Secunder and complete the attached declaration form and then return it to the school office, as soon as possible but **NO LATER THAN 9 am on Friday 13 September 2019**. The personal information on the proposal form will be disseminated to the school register of electors should a ballot become necessary. Your nomination must be placed in a sealed envelope addressed as follows:

Parent Governor Nomination  
Personal for the Clerk to the Governing Body  
Greenfields Academy, Great North Road, Grantham, NG31 7UX

4. Procedure - If there are fewer, or the correct number, of candidates the Local Governing Body will appoint them, subject to the Trust Board ratification. If there are more candidates than vacancies a ballot will be necessary. I will contact you again to explain the result of the nominations and with details of the arrangements for a ballot if necessary. If you have any questions regarding the above, or you are unsure of any aspect of procedure, then contact the Clerk through the School Office.

Yours sincerely  
*Jo Ingle*

J Ingle  
Returning Officer

