



Dear Colleague

Election of Staff Governor

1. There is a vacancy for an elected Staff Governor on the Local Governing Body of Grantham Additional Needs Fellowship incorporating Greenfields Academy.
2. Candidates for the Vacancy - In accordance with the Education Act 2002, and Articles of Association the Local Governing Body of each school shall include Staff Governors elected by those staff eligible to vote and approved by the Trust Board
 - a. For this purpose, supply teachers are excluded from standing as candidates but part-timers are eligible to participate.
 - b. Candidates must provide a proposer and seconder to their nomination.
 - c. The proposer and seconder must also be a staff member at the school.

*Candidates who have been adjudged bankrupt or who have made an arrangement with their creditors and either remain undischarged OR been convicted of a criminal offence in any court should contact the Clerk, through the School Office **BEFORE** declaring themselves as a candidate.*

3. If you would like to declare yourself as a candidate please find a Proposer and Secunder and complete the attached declaration form and then return it to the school office, as soon as possible but **NO LATER THAN 9 am on Friday 13 September 2019**. The personal information on the proposal form will be disseminated to the school register of electors should a ballot become necessary. Your nomination must be placed in a sealed envelope addressed as follows.

Staff Governor Nomination
Personal for the Clerk to the Governing Body
Greenfields Academy, Great North Road, Grantham, NG31 7UX

4. Procedure - If there are fewer, or the correct number, of candidates the Local Governing Body will appoint them, subject to the Trust Board ratification. If there are more candidates than vacancies a ballot will be necessary. I will contact you again to explain the result of the nominations and with details of the arrangements for a ballot if necessary. If you have any questions regarding the above, or you are unsure of any aspect of procedure, then contact the Clerk through the School Office.

Yours sincerely
Jo Ingle

J Ingle
Returning Officer

